

# The Company

Oriental Remedies Group (ORG) comprises of *Oriental Remedies Clinic* - a leading patient-centered healthcare provider offering effective treatments grounded in Traditional Chinese Medicine (TCM) and enhanced with medical technology, and *Oriental Remedies Store* - our retail pillar.



We are a modern TCM start-up that grew from 2 to 60 people strong in merely 4 years. Despite the pandemic, we continued with our expansion to provide more patients with quality healthcare. We recently opened our flagship clinic in Orchard and will be starting at our fifth location in July 2023.

Not only were we awarded the Best TCM Clinic of The Year in Asia Pacific by Global Health Asia-Pacific in 2021, but we were also featured during Prime Minister Lee's 2022 May Day Rally speech for our safe and conducive workplace policies.

ORG does things differently - we believe that our employees are the key drivers of the company. We provide our employees with equal opportunities to initiate change and have a say in the work that they do while supporting them with coaches to guide them through challenges. With Employee Growth in our DNA and our belief that a good life begins with a good company, we hope to grow our team with dynamic talents who are independent workers committed to a growth mindset.

If you think you have the skills to power Oriental Remedies Group's growth, apply now!

## Find us on:

- <u> https://www.orientalremediesgroup.com/</u>
- <u>https://www.instagram.com/orientalremedies/</u>
- https://www.facebook.com/Orientalremediesgroup



# **Wellness Specialist**

### Job Responsibilities

#### Patient care:

- Master the clinic's services and technology-based therapies to effectively communicate their benefits as a wellness expert.
- Perform comprehensive wellness assessments to grasp patients" existing health status, objectives, and obstacles.
- Harmonize & communicate with physicians' treatment strategies and objectives, integrating technology-driven therapies alongside wellness practices to foster patients' holistic health.
- Introduce personalized clinic services and products that are customized to patients' condition(s).
- Provide guidance on maintaining wellness and extend support to aid patients in their progression.
- Foster collaborative relationships with physicians, therapists and other staff to create an integrated approach to patient wellness.
- Maintain open lines of communication to exchange crucial information, updates, and insights regarding patient progress and needs.
- Identify and address gaps in patient care by actively coordinating between various healthcare professionals involved in the patient's treatment.

#### Sales:

- Assist patients in enhancing their health and well-being through the promotion of wellness products and services.
- Comprehend patients' needs, presenting suitable solutions, and achieving sales targets.
- This position requires effectively communicating the worth of our wellness services, nurturing connections with patients, and actively contributing to the expansion of our wellness enterprise.

## Quality assurance:

- Develop standard operating procedure (SOP) to ensure the accuracy and compliance with standards, resulting in better continuity of care for the patients.
- o Conduct routine maintenance and sanitation of the wellness devices/machines.
- Stay up-to-date on the latest health and wellness trends, research, and best practices.

## • Wellness culture:

- o Constantly engage and encourage employees to utilize wellness resources.
- Create a culture of well-being within the organization by promoting a holistic approach to health and wellness.



#### **Job Requirements**

- Health sciences/Nursing Diploma or Degree preferred.
- Sales experience preferred
- Fresh graduates are welcomed; training will be provided.
- Bilingual proficiency required.
- Possess great passion and interest in TCM or healthcare industry.
- Able to adapt quickly to situations and comfortable working in a fast-paced environment.
- Patient-focused, self-motivated, sales and service-oriented.
- Proactive, enthusiastic, independent, compassionate, and has a positive learning attitude.
- Good team player with excellent interpersonal and communication skills.

## Job Highlights

- 1. Annual Leave 14 days onwards
- 2. Birthday Leave We believe employee should take a day off to celebrate their birthday with their loved ones
- 3. FREE TCM services and Tech-enhanced therapies for our employees, and 50% discount for employees' family members!
- 4. Attractive and Good Commissions Entitlement
- 5. Great working culture Fun and enjoyable workplace that embraces Diversity and Work-life balance/harmony

#### Why Should You Join Us?

#### **GREAT CULTURE AND ATMOSPHERE:**

Because you will be working along with amazing and crazy fun people. We have cyclists, chefs, yogis, gamers, athletes, animal lovers, motivational and inspirational trainers, foodies, and many more. You'll definitely love your #workfam.

# **GREAT SALARY PACKAGE AND BENEFITS:**

Because we offer benefits which are most desired and valued by people. We believe that the people in the team are the backbone of the company, the core of everything we do. This is why we invest so much in our employee's welfare and future.

#### **GROWTH AND CAREER DEVELOPMENT:**

Because the sky's the limit and we firmly believe that our employees' growth, development, and well-being are the most significant factor. We hope to grow with our employees, we want our people to shine brighter as they progress with the company.

#### **DIVERSITY:**

Because we value equity and inclusion. We are an equal opportunity employer who makes decisions without regard to age, identity, gender, race, colour, ethnicity, etc. We encourage our employees to be their true selves at work.